Instructions for Preparing Full Papers

First Author[1] and Second Author[2]

[1]Department, University/Organization, Address, Country.
E-mail: firstauthor_id@domain_name.org
[2]Group, University/Organization, Address, Country.
E-mail: secondauthor_id@domain_name.com

Abstract: The abstract should contain 100 to 300 words. It should not contain any reference, figure, and equation. Typeset the abstract in 9pt Times New Roman with line spacing of 11pt. Suggest approximately 4–6 keywords separated by semicolons.

Keywords: Keyword1; keyword2; keywords3; keywords4.

1   General Aspects

Contributions to the 7th International Symposium on Geotechnical Safety and Risk (ISGSR2019), 11-13 December 2019, should be in American English. Authors are required to submit their manuscripts in MS-WORD format. **The manuscript should not exceed six pages**. Authors should submit the MS-Word file to session chairs or to isgsr2019@gmail.com by 15 Jan 2019. When submitting the abstract, please use "**full-Session ID-Last name of the first author-Last name of the second author-Last name of the third author**" as the filename, e.g., full-IS1-Terzaghi-Meyerhoff-Peck.docx. Please refer to http://isgsr2019.org/ for more details.

2   Main Texts

The text is to be typed in **10pt** Times New Roman, **single spaced**. **A4** size paper should be used, with margins **25mm** all around. The trim size is 247mm (height) x 160mm (width). The entire text is in a single column format. Authors are encouraged to use this Word template.

3   Main Heading Settings

Major headings, including sub-headings and sub-sub headings should be typed in boldface in Title Case. Leave one line space before and after the main heading.

3.1   Sub-heading settings

Sub-headings should be typed in boldface. Capitalize the first letter of the first word only. Leave no additional line space after the sub-headings; leave one line space before.

3.1.1   Sub-subheading settings

Typeset sub-subheadings in italic and capitalize the first letter of the first word only. Leave no line space after the sub-headings; leave one line space before.

3.1.2   Numbering and spacing of headings

Sections, sub-sections, and sub-sub-sections are numbered uniformly. Leave four spaces after the end of the numbering and beginning of heading text.

Flush left all paragraphs that follow after section headings. Subsequent paragraphs should be indented.

3.1.3   Equations

The equations are typeset in 10pt size, flush left. In MathType please set the font size to 10pt by selecting the MathType menu "Size" > "Define". When the "Define Sizes" dialog appears, set the value for "Full" as 10pt.

Equations must have at least 6pt empty line space above and below the equations. Equations should be numbered consecutively in the paper, with the number set flush right and enclosed in parentheses:
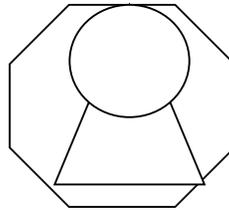
$$f\left(\mathbf{X}^{\mathrm{u}} \mid \mathbf{X}^{\mathrm{o}}\right) \approx \frac{1}{T-t_b}\left[\sum_{t=t_b+1}^{T} f\left(\mathbf{X}^{\mathrm{u}} \mid \boldsymbol{\mu}_{s,t}, \mathbf{C}_{s,t}, \mathbf{X}^{\mathrm{o}}\right)\right] \tag{1}$$

Equations should be referred to in the text in abbreviated form, e.g. "Eq. (1)" or "(Eq. 1)". All scalar variables in equations and in texts should be italic non-bold, whereas all vectors and matrices should be in regular bold.

4   Figures and Photographs

Figures should be centered and inserted into the text nearest its first reference. Leave one line space before and after the figure caption. Leave one line space between the text and start of the figure. Figures must be anchored to move with the text and be sequentially numbered in Arabic numerals. The 9pt font figure caption must be placed below the figure. Please prepare the figures in high resolution (300 dpi).

All authors must testify that their tables and figures are their own works, previously published tables and figures must be accompanied by a **written permission** from the author and publisher.

Figure 1. The figure caption must be centered.

5   Tables

Tables should be centered and inserted in the text as close to the point of reference as possible. Leave one line space before and after the table caption. Leave one line space between the end of table and the following text. Tables must be anchored to move with the text and be sequentially numbered in Arabic numerals. The 9pt font table caption must be placed above the table. The text inside tables should be in 9pt.

Table 1. The table caption must be centered.

Year	Height of dam (m)	Width at base (m)
1200	10	50
1350	15	70
1625	17	90
1865	25	119
2006	39	115

Acknowledgments

This section and its heading (unnumbered) should be in 9pt and come before the appendices and references.

References

Type references in 9pt Times New Roman with single line spacing. References in the text are cited as Meyerhof (1963), Baecher and Christian (2003), and Marcuson et al. (1992) using the last names of the authors. The reference list should appear in alphabetical order by last name. When multiple references are cited in a parenthesis, use (Meyerhof 1963; Marcuson et al. 1992; Baecher and Christian 2003); order these references according to their years of publication.

Examples
Baecher, G.B. and Christian, J.T. (2003). *Reliability and Statistics in Geotechnical Engineering*, Wiley, Chichester, U.K.
Marcuson, W.F., Hynes, M.E., and Franklin, A.G. (1992). Seismic stability and permanent deformation analyses: The last twenty-five years. *Proc., Stability and Performance of Slopes and Embankments II*, ASCE, New York, 552-592.
Meyerhof, G.G. (1963). Some recent research on the bearing capacity of foundations. *Canadian Geotechnical Journal*, 1(1), 16-26.